## Enhance School Leadership with Google for Education Hosted by PA Intermediate Units 12, 13 and 15

# This event is specifically designed for district and school administrators. Instructional Technology staff are also encouraged to attend.

In this hands-on workshop you'll explore a variety of Google for Education tools and ways in which they enhance the lives of busy school leaders. Learn productivity tips and tricks, strategies to stay organized and communicate effectively and efficiently, and creative ways to share school stories and events with community members. We'll also spend time customizing Google Chrome for maximum efficiency and learning more about educational leadership in the digital age. Featured apps include Google Drive, Calendar & Gmail, Google Docs, Google Sheets & Forms, Google Slides, Google Sites, and more!

### Learning outcomes for this workshop include:

### Organization

 Google Chrome, Google Drive, Google Calendar Google Keep & Tasks, Google Classroom, Gmail, Google Hangouts/ Meet and Google Voice

#### Productivity

- Google Docs
- Google Forms & Sheets w/Autocrat & Add-on exploration

#### Creation

- Google Slides
- Google Sites



Lyn Hilt is an educational leadership and instructional technology consultant who uses her experiences as elementary principal, instructional technology coach, and classroom teacher to provide educators with meaningful professional development to help make innovative and lasting growth for student success. As instructional technology integrator and coach in the Eastern Lancaster County School District in Lancaster County, Pennsylvania, she served three elementary schools. She worked with teachers and students by providing professional development opportunities and resources to staff, writing curricula, designing learning activities, and pushing into classrooms to work with students on technology-infused project work. Prior to her coaching position, Lyn served as elementary principal for five years in the same district, and it was while serving in this leadership role that she discovered the joys and benefits of connected learning and leadership.

#### **Audience:**

District Administrators School Administrators Instructional Technology Leaders

# Individual participant requirements:

Chromebook or Laptop
With the Chrome browser and
internet access

#### Schedule:

January 11, 2019 Lincoln Intermediate IU12 65 Billerbeck Street New Oxford, PA 17350

Registration - 8:30AM Sessions - 9:00AM - 3:00PM 6 Act 48 Hours

Program Cost: \$99
Includes lunch

Google for Education Partner







